

(Price: Rs. 100)

Tender For

**Supply of Mobile Hand Sets, Diesel Generator Set,
Conference System, LCD/ Plasma Display Panels,
Water Tankers, and Steel Almirah**

To

**The Department of Forests & Environment,
Government of Meghalaya**

Last Date & Time for Submission of Tender: 25-08-2008 up to 01.00 PM

Date & Time for Opening of the Tender: 25-08-2008 at 01.30 PM

Submitted To:

**The Principal Chief Conservator of Forests
Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya**

(Space for affixing court fee stamp of the prescribed denomination)

PART-I - TENDER FORM
(To be filled in by the tenderer)

To,

The Principal Chief Conservator of Forests,
Sylvan House, Lower Lachumiere,
Shillong 793 001, Meghalaya

Sub.: Tender for supply of Mobile Hand Sets, Diesel Generator Set, Conference System, LCD/ Plasma Display Panels, Water Tankers and Steel Almirah etc. due to be opened on 25.08.2008.

Ref.: Notice Inviting Tenders published in local dailies.

I hereby submit my tender as follows:

1. Full name of the Tenderer (in block letters):

2. Postal Address of the Tenderer:

.....
.....
.....
.....

Phone: Fax: E-mail:

3. Status of the Tenderer: Individual/ Partnership Firm/ Co-operative Society/ Joint Stock Company

4. In case of the tenderer being other than individuals, status of the person who sign the tender:.....

5. Summary of the rates quoted in rupees per unit (in case rates are not quoted for any equipment the concerned cell should be marked rates not quoted. In no case no cell should be kept blank):

Sl. No.	Equipment	Make	Model	Basic Unit Price (Rs.)	Tax(es) per Unit (Rs.)	Other Charges (if any) (Rs.)	Total (Rs.)
1	2	3	4	5	6	7	8
1	Mobile Hand Set	Nokia	7610				
		Nokia	5300				

Sl. No.	Equipment	Make	Model	Basic Unit Price (Rs.)	Tax(es) per Unit (Rs.)	Other Charges (if any) (Rs.)	Total (Rs.)
1	2	3	4	5	6	7	8
	Mobile Hand Set (contd...)	Samsung	J700				
		Motorola	L9				
		Nokia	2610				
		Nokia	1650				
		Nokia	2310				
		Nokia	1600				
		Samsung	C 170				
		Nokia	1208				
		Nokia	1112				
		Motorola	W180				
		Samsung	C 140				
		Samsung	Guru 100				
2	Diesel Generator Set						

Sl. No.	Equipment	Make	Model	Basic Unit Price (Rs.)	Tax(es) per Unit (Rs.)	Other Charges (if any) (Rs.)	Total (Rs.)
1	2	3	4	5	6	7	8
3.1	Conference controller cum Amplifier for Conference System						
3.2	Delegate Unit for Conference System						
3.3	Chairman unit for Conference System						
3.4	Secretary unit for Conference System						
3.5	Cordless microphone for Conference System						

Sl. No.	Equipment	Make	Model	Basic Unit Price (Rs.)	Tax(es) per Unit (Rs.)	Other Charges (if any) (Rs.)	Total (Rs.)
1	2	3	4	5	6	7	8
4.2	Installation of the LCD Panel						
5	Steel Almirah						
6	Jeep Towed Water Tankers						

6. Validity of the rates quoted by the tenderer: Six months from the date of opening of tenders or till 31.03.2009, whichever is later.

Signature of the Tenderer

Date:

DECLARATION FORM

"I agree that I will not withdraw from the tender offered by me during the time that will be required for its acceptance, nor will I withdraw it afterwards should my tender be accepted. If I withdraw the tender then the entire amount of Earnest Money Deposit (EMD) furnished by me along with this tender will be forfeited in favour of the Government of Meghalaya.

Signature & seal of the tenderer

Date:

List of Enclosures

(a) Earnest Money Deposit (EMD)

Sl. No.	Nature of the payment instrument*	Bank on which Drawn	Number and Date	Amount (Rs.)
1				
2				
3				
4				
5				
6				

*: Pay Order/ Demand Draft

(b) In case tender document is downloaded from the internet, details of cost of tender document submitted:

Sl. No.	Nature of the payment instrument	Bank on which Drawn	Number and Date	Amount (Rs.)
1				

(c) In case non-judicial stamp are not affixed to the tender, details of amount deposited in lieu of the same:

Sl. No.	Nature of the payment instrument	Bank on which Drawn	Number and Date	Amount (Rs.)
1				

- (d) Details of the clients who have been supplied similar items in the last three years (attach separate sheets(s) if required)
 - (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)
 - (vi)
 - (vii)
- (e) If the tenderer is a Co-operative society, Firm or Joint Stock Company
 - (i) Original or certified copy of the Registration Certificate from the concerned Registration authority. (enclosed/ not enclosed)
 - (ii) Certified copy of the resolution/document authorizing the person who signs the tender. (enclosed/ not enclosed)
 - (iii) Statement regarding authorised, subscribed and paid up capital. (enclosed/ not enclosed)
- (f) Detailed Brochures of the stores proposed to be supplied.
- (g) Copy of letter or certificate issued by the Original Equipment Manufacturer (OEM / appointing the tenderer as their authorised dealers (attach a complete list if the tender is an authorised dealer of more than one OEMs).
- (g) If the tenderer is a person other than a tribal resident as defined in United Khasi-Jaintia Hills District (Trading by Non-Tribal) Regulation, 1954 or in similar legislation enacted by the Garo Hills Autonomous District Council, and carry on wholesale or retail trade from an area to which above regulation extends, attested copy of trading license issued by the concerned competent authority of the KHADC/ GHADC/ JHADC.

Signature & Seal of the Tenderer

Date:

Part-II- Terms and Conditions

1. For and on behalf of the Governor of Meghalaya State, the Principal Chief Conservator of Forests, Meghalaya, Shillong (hereinafter called as the 'PCCF') invites sealed tenders for supply of following equipments items as per the detailed specifications given in the schedule-I:

Sl. No.	Items of Works	Qty.	Unit	Earnest Money Deposit (EMD) (Rs.)	
				If the tenderer is a member of SC / ST	Others
1	2	3	4	5	6
1	Mobile Hand Set	360	Nos.	7,200	14,400
2	Diesel Generator Set	1	Nos.	7,500	15,000
3	Conference System	1	Set	2,800	5,600
4	LCD panels with accessories	2	Nos.	2,000	4,000
5	Steel Almirah	50	Nos.	6,000	12,000
6	Jeep Towed Water Tankers	12	Nos.	3,600	7,200

2. Obtaining of Tender Form

- (a) Tender booklet containing detailed specifications of the equipments to be supplied along with terms and conditions may be obtained from the Conservator of Forests (T & Dev.) at the office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 003 Meghalaya on payment of Rs.100 either in cash or by crossed Bank Draft / Pay Order payable to the Conservator of Forests (T & Dev.). In case of request to supply tender form by post additional Rs. 100 may be provided as postal charges. Fee of tender form is not refundable.
- (b) Alternatively the complete set of tender forms can be downloaded from the official web site of the Meghalaya Forest Department at <http://megforest.gov.in>. All tenders submitted on the tender document downloaded from the website shall be enclosed with non-refundable demand draft for an amount of Rs. 100 (rupees one hundred) only

drawn in favour of the Conservator of Forests (T & Dev.), Meghalaya, Shillong payable at Shillong being the cost of the tender document.

- (c) Sale of tender form: **Up to 1.00 PM on 25.08.2008**
- (d) Last date and time for receipt : **25.08.2008 up to 1.00 PM**
of completed tenders
- (e) Opening of Tender: **25.08.2008 at 1.30 PM**
- (f) PCCF or Government of Meghalaya shall not be responsible for any delay in sending the tender document by post. No plea of tender reaching late due to accident, traffic jam, strike etc. shall be entertained.
- (g) Tender document is non-transferable.

3. **Qualification for Tendering**

Original manufacturers or their authorized dealers/ agents and the firms and persons having sufficient past experience of supplying the similar items during the previous three years are qualified to submit the tenders.

4. **Earnest Money Deposit (EMD)**

- (a) Each tender shall be accompanied with refundable Earnest Money Deposit (EMD) as mentioned in the para 1 above, in the form of crossed demand draft or pay order from a scheduled commercial bank drawn in favour of the Conservator of Forests (T & Dev.), Meghalaya, Shillong payable at Shillong.
- (b) In case a tenderer quotes rates for more than one equipments, he may submit EMD separately for each equipment or a consolidated EMD for all or any number of equipments for which rates have been quoted by him.
- (c) Tenders submitted without the prescribed EMD shall be summarily rejected.
- (d) On finalization of the tender, EMD submitted by all unsuccessful tenderers shall be returned forthwith. EMD furnished by the successful bidder shall be returned only after furnishing of the prescribed performance security.
- (e) If tenderer attempts to withdraw the tender submitted by him after its opening or fails to deposit prescribed performance security within a reasonable period, the EMD furnished by him shall be forfeited to the Government of Meghalaya free from all incumbrances.
- (f) No interest shall be payable on the EMD furnished by a tenderer.

5. **Non- Judicial Court Fee Stamp**

- (a) Depending upon sum-total of the rates quoted for various equipment(s), each tender shall be affixed with non-refundable non-judicial court fee stamp of the denomination as below:

Sum-Total of the Rates quoted by the Tenderer	Denomination of the non-judicial court fee stamps to be affixed
Below 5,000	Rs. 15.00
Rs. 5,000 to Rs. 50,000	Rs. 50.00
Rs. 50,000 to Rs. 1,00,000	Rs. 100.00
Rs. 1,00,000 to Rs. 5,00,000	Rs. 200.00
Rs. 5.00 lakhs to Rs. 15.00 lakhs	Rs. 300.00
Rs. 15.00 lakhs to Rs. 25.00 lakhs	Rs. 400.00
Rs. 25.00 lakhs to Rs. 1.00 crore	Rs. 1,000.00
Above Rs. 1.00 crore	Rs. 2,000.00

- (b) In case rates are quoted for more than one model or make of particular equipment, highest rate shall be taken into account to calculate sum-total of the rates quoted for all the equipments.
- (c) Due to non-availability or any other reasons(s) if it is not feasible for the tenderer to affix the non-judicial stamp of the prescribed denomination, the equivalent amount in-lieu thereof may be enclosed with the tender document in the form of crossed bank draft or pay order drawn from any scheduled commercial bank in favour of the Conservator of Forests (T & Dev.), Meghalaya payable at Shillong.
- (d) Tenders submitted without affixing the non-judicial court fee stamp or amount in lieu thereof is liable to be rejected summarily.

6. Performance Security

- (a) Successful tenderer(s) will be required to furnish performance security amounting to 5 % (five percent) of the total value of the store(s) to be supplied by him/them.
- (b) The performance security shall be furnished in the form of a demand draft or pay order or bank guarantee in favour of the Conservator of Forests (T & Dev.), Meghalaya, Shillong from any scheduled commercial bank payable at Shillong. In case the performance security is furnished in the form of a bank guarantee the same shall be valid for a period of at least one year from the date of installation of the equipment to be supplied by the successful bidder.

- (c) If a successful tenderer fails to supply the equipment(s) within the prescribed period or if the equipment supplied by the successful tenderer develops bidder fails to perform satisfactorily within a period of one year from the date of its installation and the successful tenderer fails to rectify the defects to the satisfaction of the PCCF, the performance security submitted by the successful tenderer may be forfeited to the revenue of the Government of Meghalaya free from all incumbrances.
- (d) No interest shall be payable on the performance security furnished by a tenderer.

5. Submission of Tender

- (a) Tender shall be filled in by making neatly typed or hand written appropriate entries in Part-I and Schedule-I- of the tender document by the tenderer himself or by a person duly authorised to submit and sign the tender on behalf of the tenderer, hereinafter referred to as the 'authorised signatory'.
- (b) All entries in the tender document shall be made in the English language only.
- (c) Overwriting in the tender document is strictly forbidden. Cutting and corrections in the tender, if any, should be attested by the authorised signatory by affixing his full signature along with date. The tenders containing non-attested over-written/ doubtful entries are liable to be rejected.
- (d) The tenderer shall quote a lump-sum price inclusive of all taxes, levies, packing, forwarding, insurance and installation charges up to the F.O.R. Office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya.
- (e) The rates quoted by the tenderer shall be valid for acceptance for a minimum period of six months from the date of the opening of the tender or till 31st March 2009, whichever is later.
- (f) Conditional tenders are liable to be rejected summarily.
- (g) All pages of the tender document together with terms and conditions and the documents enclosed with the tender shall be signed by the authorised signatory. Acceptance signing of the tender form and the detailed terms and conditions shall be deemed as the final acceptance of these terms and conditions.
- (h) In the event of space on any page being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consequently and be fully signed by the tenderer. In such cases reference to the additional pages may be added in the covering letter.
- (i) A complete tender shall contain the following:
 - A covering letter on the authorized letterhead of the tenderer clearly indicating complete address together with telephone & fax numbers and E-mail addresses.
 - Duly filled in tender booklet.

- EMD in form of Bank draft/ Pay Order.
- In case non-judicial stamps of the prescribed denomination are not affixed, the amount in –lieu of the same in the form of a crossed Demand Draft or Pay Order from a scheduled commercial bank drawn in favour of the Conservator of Forests (T & Dev.), Meghalaya, Shillong.
- In case tender document is purchased from office of the Conservator of Forests (T & Dev.), the original or a copy of the money receipt of making payment of the cost of tender document.
- In case the tender document is down loaded from for website, cost of tender document in the form of Bank draft/ Pay Order from a scheduled commercial bank drawn in favour of the Conservator of Forests (T & Dev.), Meghalaya, Shillong.
- Details of the clients who have been supplied similar items during the last three years.
- Brochure/ pamphlets indicating detailed specification of the equipments for which rates have been quoted by the tenderer (if available).
- Documentary proof of the tenderer being original manufacturer or authorised dealer thereof (if applicable).
- Details of the after sale service facilities available with the tenderer.
- If the tenderer is a Co-operative Society, a Partnership Firm or a Joint Stock Company:
 - (i) Original or certified copy of the Registration Certificate from the concerned Registration authority.
 - (ii) Certified copy of the resolution/document authorizing the person who signs the tender.
 - (iii) Statement regarding authorised, subscribed and paid up capital.
- Detailed Brochures of the stores proposed to be supplied.
- Copy of letter or certificate issued by the Original Equipment Manufacturer (OEM / appointing the tenderer as their authorised dealers (attach a complete list if the tender is an authorised dealer of more than one OEMs).
- If the tenderer is a person other than a tribal resident as defined in United Khasi-Jaintia Hills District (Trading by Non-Tribal) Regulation, 1954 or in similar legislation enacted by the Garo Hills Autonomous District Council, and carry on

wholesale or retail trade from an area to which above regulation extends, attested copy of trading license issued by the concerned competent authority of the KHADC/ GHADC/ JHADC

- (j) All documents mentioned in the para (i) above, shall be fully secured and put into a sufficiently large envelope which should be sealed and super-scribed with, **“Tender for supply of Mobile Hand Sets, Diesel Generator Set, Conference System, LCD/ Plasma Display Panels, Water Tankers and Steel Almirah etc. due to be opened on 25.08.2008”**
- (k) The envelop containing tender document shall be addressed to the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya.
- (l) The tenderer should affix his full address on left bottom corner of the envelop containing the tender document.
- (m) The envelop containing the completed tender document shall reach the office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya on or before the due date and time prescribed in the para 1 above. If desired, the tenderer may put the envelop containing tender directly in a Tender Box kept at the reception counter at the office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya. Immediately on the expiry of the prescribed date and time for receipt of the tenders, the tender box will be sealed in the presence of the tenderers or their representatives. In no case tenders received after due date and time shall be accepted and the PCCF or the Government of Meghalaya shall not be responsible for any delay in submission of tenders. All tenders received after the due date and time shall be returned to the respective tenderer without opening the same.
- (n) Due to any unavoidable reason(s), if the office of the PCCF remains closed on the date prescribed for opening of the tenders, the tenders will be received on the next working day at the same venue upto the same time prescribed above.

6. Opening of Tenders

- (a) Tenders shall be opened by an officer or a committee of officers duly authorised by the PCCF in this regard, in the presence of willing tenderers or the their representative duly authorised by them, at the office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793 001 Meghalaya at 1.30 PM on 25.08.2008.
- (b) Due to any unavoidable reason(s) if office of the PCCF remains closed on the date prescribed for opening of the tender, the tenders shall be opened on the next working day without any change in the venue and time.

- (c) Following procedure shall be adopted for opening of tenders:
- Immediately after opening of the tender box total number of tenders received and the name of tenderers will be announced to all the tenderers or their representatives present during the opening of the tenders and the same will also be entered in the tender opening minute register.
 - The sealed envelop containing the tenders will be opened one by one in the same order in which they have been entered in the tender opening minute register.
 - Immediately after opening the sealed cover; each page of the tender document along with enclosures will be initialed by the officer or group of officers authorised by PCCF for opening of tenders and details of EMD, non-judicial court fee stamp or amount in lieu thereof and the original money receipt in respect of the cost of tender document or amount in lieu thereof will be entered in the tender opening minute registers. All tenders received without prescribed EMD, non-judicial court fee stamp or amount in lieu thereof and the original or a copy of money receipt for payment of the cost of tender document or amount in lieu thereof shall be summarily rejected with intimation to all the tenderers or their representative present during the opening of tenders.
 - After opening all the sealed covers the rates quoted by each valid tenderer shall be read out one by one.

7. Evaluation and Finalization of the Tenders

- (a) All valid tenders received shall be technically evaluated by a 'Technical Evaluation Committee' consisting of suitable officials having adequate technical knowledge, constituted by the PCCF.
- (b) The technical evaluation committee will thoroughly scrutinize and compare various specifications and features of the items offered by various tenderers with the desired specifications mentioned in schedule-I of the tender document and prepare a technical evaluation report clearly assigning rank in descending order to the valid offers for each item to be purchased.
- (c) Before finalization of its recommendations, the technical committee may request all or any of the tenderer to make a detailed presentations/ demonstration or submit a full scale sample of the item(s) for which rates have been quoted by the tenderer(s). No payment shall however be made for expenditure to be incurred in making such presentation/ demonstration or submission of a sample. Samples submitted by all unsuccessful bidders shall however be returned back to the respective tenderer after finalization of supply order for the concerned item

- (d) On completion of the technical evaluation, all tenders along with comparative statement indicating rates quoted by each of the tenderer and report of the technical evaluation committee shall be placed before the competent tender accepting authority as prescribed in the Meghalaya (Delegation of Financial Powers) Rules, 1996 as amended from time to time for decision.
- (e) Keeping in view the technical specifications of the item offered to be supplied, rates quoted, past experience and any other information as it deem fit and proper the concerned tender accepting authority may pass order as to the tenderer in whose favour order for supply of various items for which tenders have been called is to be placed.
- (f) The tenders are being called in anticipation of the receipt of the administrative approval and financial sanction from the concerned competent authority of the Government of Meghalaya. Procurement of the items included in the tender document is subject to receipt of requisite sanction as above. The PCCF and the concerned competent authority of the Government of Meghalaya reserve the right to accept or reject all or any tender, wholly or partially, without assigning any reason(s) thereof.
- (g) The PCCF or any of his superior authority of the Government of Meghalaya reserves the right to cancel or withdraw this tender notice at any time without assigning any reason(s) thereof.
- (h) Rates quoted by the tenderers shall remain valid for acceptance for a minimum period of six months from the date of the opening of the tenders. Any unsolicited correspondence by any tenderer after opening of tenders is liable to render the tender submitted by him as invalid.

8. Placement of the Supply Order

- (a) On receipt of the approval from the concerned competent authority, the PCCF or any of the officers authorised by him in this regard may place order in favour of the successful bidder requesting him to supply the equipment within a reasonable time to be clearly indicated therein.
- (b) In case the successful tenderer does not submit application for modification of the delivery date within seven days from the date of receipt of the supply order, he shall be deemed to have agreed to supply the equipment(s) within the delivery date stipulated therein.
- (c) The supply order shall also indicate the amount and last date for furnishing of the performance security in favour of the Conservator of the Forests (T & Dev.).

9. Making of Payment

- (a) The equipments must be supplied as per the specifications mentioned in tender document as well as in the supply orders. The PCCF reserves the right of non-acceptance of items, which are found not as per the prescribed specification.
- (b) The payments shall be made to the successful tenderers only after supply, successful installation and completion of the required performance related tests after making necessary deductions of all statutory taxes/ levies and penalty imposed by PCCF for late supply of the equipment, if any.
- (c) In case a successful tenderer fails to furnish the prescribed performance security, the same will be deducted from the amount payable to him.
- (d) Bank commission charged for demand draft will be borne by the successful tenderers and the same will be deducted from their payment.

10. Penalty for Non-Supply or Late Supply of Items

- (a) Unless extended by the PCCF failure to supply the item(s) within the stipulated delivery period shall result in automatic cancellation of the order.
- (b) Extension of the period prescribed for delivery of items can be granted by PCCF in deserving cases without imposing any penalty. The decision based on valid evidence shall be taken on merits of the case
- (c) In case late supply of the item(s) is without any valid and cogent reason(s) the PCCF reserve the right to impose penalty up to a maximum of 4 % (four percent only) of the value of the supply order and may deduct the same from the bills of the successful tenderer.
- (d) If the successful tenderer fails to supply the items on or before the prescribed last date the PCCF also reserve the right to place order with the next higher tenderer and to forfeit EMD or performance security furnished by such defaulting tenderers to the revenue of the Government of Meghalaya free from all encumbrances and also to blacklist such defaulting tenderer.

11. Order For Additional Quantity

- (a) The PCCF reserves the right to place order on the successful tenderer at the same rate for an additional quantity, not being more than the quantity purchased through the first purchase order. Tenderers are bound to accept order for additional quantity under this clause only if the order is placed within six month from the date of issue of first purchase order.

12. Interpretation

- (a) In case of any dispute as to the interpretation of the above terms and conditions, the matter shall be referred to the PCCF, whose decision shall be final and binding.

(V.K. Nautiyal, IFS)

Principal Chief Conservator of Forests,
Meghalaya, Shillong

Ph.: 0364- 2220414 Fax: 0364-2504068

E-mail: vkn2k@hotmail.com

CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS

I / We have read and fully understood the terms and conditions as laid down above in respect of supply of **“Tender for supply of Mobile Hand Sets, Diesel Generator Set, Conference System, LCD/ Plasma Display Panels, Water Tankers and Steel Almirah etc. due to be opened on 25.08.2008”**.

I/We agree to abide by the same.

I/We have signed all the pages of the tender document as laid down.

Signature and Seal of the
Tenderer or his Authorized Signatory

Dated :.....

Address:

.....

.....

.....

Phone:Fax:

Email:

Schedule-I**Detailed Specification of the Items to be Purchased****1. Mobile Handset**

Desired Specifications: GSM mobile handsets of makes and models indicated below:

Nokia- (Models-7610, 5300, 2610, 1650, 2310, 1600, 1208, 1112); Motorola (Model- L9, W180),
Samsung (Model- J700, C 170, Guru 100, C140)

1. Rates quoted for different Makes and Models:

Sl. No.	Make	Model	Basic Price (Rs.)	C.S.T./ V.A.T. (Rs.)	Any other amount payable (Rs.)	Total Rate (Rs.)
1	Nokia	7610				
2	Nokia	5300				
3	Samsung	J700				
4	Motorola	L9				
5	Nokia	2610				
6	Nokia	1650				
7	Nokia	2310				
8	Nokia	1600				
9	Samsung	C 170				
10	Nokia	1208				
11	Nokia	1112				
12	Motorola	W180				
13	Samsung	C 140				
14	Samsung	Guru 100				

- 2. Status of the Bidder: Original Manufacturer / Authorized dealer or authorized agent of the original manufacturer / others:

- 3. In case the bidder is authorized dealer or the authorized agent of the original manufacturer than necessary documentary proof in support of it is enclosed or not:

- 4. Warranty/ guarantee period of the item:

- 5. Anticipated Delivery Period:

- 6. Details of the after sales service facilities available with the Tenderer:
.....
.....
.....
.....
.....

Signature and seal of the tenderer

2. Rates Quoted (in rupees per unit) by the Tenderer for a DG set with Automatic Mains Failure and complete with all standard components

Sl. No.	Make	Model	Power Rating (KVA)	Basic Price	VAT/ CST	Any other Taxes	Erection & Commissioning Charges	Total Price
1	2	3	4	5	6	7	8	9

3. Whether detailed brochure of the equipments offered to be supplied is enclosed or not:

4. Status of the Tenderer (original equipment manufacturer / authorized dealer or authorized agent of the original equipment manufacturer / others):

5. In case the bidder is authorized dealer or the authorized agent of the original equipment than necessary documentary proof in support of it is enclosed or not:

6. Warranty/ guarantee period of the equipment:

7. Anticipated Delivery Period:

8. Details of the after sales service facilities available with the tenderer:

Signature and seal of the Tenderer

3. Conference System

Desired Specifications: Supply and installation of a Conference System consisting of one (1) Conference Controller cum Amplifier, fifteen (15) Delegate Units, one (1) Chairman Unit, one (1) Secretary Unit, two (2) Cordless Microphone, one (1) wireless collar micro-phone and two external speakers having following detailed specifications:

3.1. Conference Controller cum Amplifier

A system should be able to control the conference system and should provide minimum 50 watts (RMS) power output for external speakers. Should have minimum two Mic. inputs and a Mic./ Aux. facility. Should be provided with two pre-amp outputs for connecting additional booster amplifiers/ tape recorders. Should also have internal tape-recorder. Should be able to be used as an individual PA amplifier. In case of mains failure; it should automatically change over to 12 V battery supply.

3.2. Delegate Unit

Each desk top type delegate unit should consist of a build-in highly sensitive flexible slim-line microphone which could be set to any desired position. Should be provided with a push button to activate the microphone and an illuminated indicator ring around the head of microphone to give clear indication to the chairman and other delegates of which microphone is activated. It is to be provided with a built-in loudspeaker which should be automatically muted when the microphone is activated to prevent feedback. The unit should also be provided with associated limiter circuit. Each unit shall be fitted with a 2 meters long high quality shielded cable terminated with a high quality lockable fuji connector.

3.3 Chairman Unit

The Chairman unit should be similar to the delegate unit but it should be provided with a priority switch to ensure complete control by the Chairman in smooth running of the conference. Pressing the priority switch ON, the Chairman unit should sound a chime and set off all activated delegate microphones except that of the Chairman. The priority should remain active as long as the switch remains pressed.

3.4 Secretary Unit

The secretary unit to be used by the secretary to take down the notes of the proceedings, should be similar to the Delegate unit, except that it should not have microphone facility. It should be provided with a headphone socket along with a headphone. It should also be provided with a volume control unit to control the output of speaker/ headphone.

3.5 Cordless micro-phone for Conference System

A cordless microphone having capacity to operate within 15 metres from the control unit.

3.6 Wireless Collar micro-phone for Conference System

A collar unit having suitable attachment to fix to the shirt/coat of a speaker.

3.7 Speakers

Slim, wall mounted, aesthetically superior speakers having 25 watt (RMS) sound output.

3.8 Installation

Installation of the conference system (including speakers) including providing and fixing all necessary electrical wiring and superior quality aesthetically appealing channels to fix and conceal wires etc. complete.

1. Rates Quoted by the Tenderer:

Sl. No.	Item	Make	Model	Basic Unit Price (Rs./unit)	VAT/ CST (Rs./ unit)	Any other Charges (Rs./ unit)	Total Unit Price (Rs./unit)
1	2	3	4	5	6	7	8
1.	Conference controller cum Amplifier						
2	Delegate unit						
3	Chairman unit						

4	Secretary unit						
5	Cordless microphone						
6	Wireless Collar microphone						
7	Speakers						
8	Installation including providing and fixing all necessary wiring, fixtures, adaptors, cables, etc complete	N.A.	N.A.				

- 2. Whether detailed brochure of the equipments offered to be supplied is enclosed or not:
.....
- 3. Status of the Tenderer (original equipment manufacturer / authorized dealer or authorized agent of the original equipment manufacturer / others):
- 4. In case the bidder is authorized dealer or the authorized agent of the original equipment than necessary documentary proof in support of it is enclosed or not:
.....
- 5. Warranty/ guarantee period of the equipment:
- 6. Anticipated Delivery Period:
- 7. Details of the after sales service facilities available with the tenderer:
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.....
.....

Signature and seal of the Tenderer

2	Installation including providing and fixing all necessary wiring, fixtures, adaptors, data transfer cables, etc						
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2. Whether detailed brochure of the equipments offered to be supplied is enclosed or not:
.....
3. Status of the Tenderer (original equipment manufacturer / authorized dealer or authorized agent of the original equipment manufacturer / others):
4. In case the bidder is authorized dealer or the authorized agent of the original equipment than necessary documentary proof in support of it is enclosed or not:
.....
5. Warranty/ guarantee period of the equipment:
6. Anticipated Delivery Period:
7. Details of the after sales service facilities available with the tenderer:
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Signature and seal of the Tenderer

5. Steel Almirah

Desired Specifications: Superior quality steel Almirah (for office use) of *Godrej* or *Elefur* make of size 915 mm (width) x 485 mm (depth) x 1980 mm (height) with at-least four full width adjustable shelves selves and one locker to be provided without any mirror

1. Rates Quoted by the Tenderer:

Sl. No.	Make	Model	Thickness of sheet (mm)		Basic Unit Price (Rs.)	Custom/ Central Excise (Rs.)	VAT/ CST (Rs.)	Any other amt. payable (Rs.)	Total Unit Price (Rs.)
			External surface	Internal					
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

2. Whether detailed brochure of the equipments offered to be supplied is enclosed or not:

.....

3. Status of the Tenderer (original equipment manufacturer / authorized dealer or authorized agent of the original equipment manufacturer / others):

4. In case the bidder is authorized dealer or the authorized agent of the original equipment than necessary documentary proof in support of it is enclosed or not:

.....

- 5. Warranty/ guarantee period of the equipment:
- 6. Anticipated Delivery Period:
- 7. Details of the after sales service facilities available with the tenderer :
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Signature and seal of the Tenderer

6 Jeep Towed water Tanker

Desired Specifications: Jeep towed water tanker of approximately 1,200 (one thousand two hundred) liters capacity water taker of square cross-section (with suitably rounded off edges) mounted on MS buildup welded chassis through leaf spring having following detailed specifications:

- **Size:** Ninety (90) cm x ninety (90) cm x one hundred fifty (150) cm with suitably rounded edges.
- **Thickness of the MS sheet:** 4 (four) mm
- **Chassis:** Made up of 254 mm (10 mm thick) x 127 mm (5 mm thick) MS channel – Size 90 cm (width) x 150 cm (length) – on the front side suitably converging into 38 mm Φ MS rod eye designed to fit into a hook fixed with the jeep.
- **Axle:** One hundred thirty (130) cm long axle made up of fifty (50) mm Φ MS rod fitted with two (2) NBC or FAG make taper roller bearings (3208 size) along with a hub having at-least five (5) studs for fixing tyre rim.
- **Leaf Spring:** Chassis to be fixed with axle through leaf spring set on both sides. Each leaf spring set should consist at-least 10 superior quality leaves along with at-least two clamp (on each leaf spring set) and suitable hanger, hanger pin etc. to fix it with the chassis.
- **Input openings:** Twenty (20) cm Φ input opening at the top provided with 50 mm high flange welded along its periphery. The opening is to be provided with tight fitting 4 mm thick MS plate lid fixed to the flange with at-least two hinges on one side and superior quality latch with lock on the other side.
- **Output opening:** Fifty (50) mm Φ 15 cm long GI pipe fitted though a flange welded at bottom of the tank at its rear side. The outlet pipe is to be fitted with a superior quality 50 mm Φ brass valve assembly consisting valve fitted with 15 cm long 50 mm Φ GI pipe with suitable anti slid grooves and with 20 m long superior quality 50 mm Φ flexible corrugated hose.
- **Tyre:** Two (2) new superior quality JK, Dunlop, Birla, Apollo make 16 rim size minimum 8 ply tyres complete with superior quality tube and rim complete.
- **Front prop:** MS folding front prop with folding arrangement and locking rod.
- **Outside paint:** Outside surface of the tanker is to be painted with at-least two coats of superior quality paint over a priming coat of a superior quality red oxide primer.
- **Inside Paint:** Inner surface of the tank is to be painted with at-least two coats of corrosion resistant rubber paint.

1. Details of the variations between the desired required specifications of the item as detailed above and the item offered to be supplied:

Sl. No.	Desired Specification	Specifications of the Tanker Offered to be Supplied
1		
2		
3		
4		

2. Basic unit Price of the Tanker to be supplied: Rs.....
3. Custom/ Central Excise Duty Payable per unit (if any): Rs.
4. VAT/ C.S.T Payable per unit : Rs.....
5. Any other Taxes Payable per unit: Rs.
6. Any other Non- Tax Amount payable per unit (*pl. specify*): Rs.
7. Total Amount Payable per unit: Rs. (Rupees
.....only)
8. Status of the Bidder: Original Manufacturer / Authorized dealer or authorized agent of the original manufacturer / others:
9. In case the bidder is authorized dealer or the authorized agent of the original manufacturer than necessary documentary proof in support of it is enclosed or not:
10. Warranty/ guarantee period of the tanker:
11. Anticipated Delivery Period:
12. Details of the after sales service facilities available with the Tenderer:
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.....
.....

Signature and seal of the tenderer