

Government of Meghalaya
Forests and Environment Department
Office of the Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife
Warden, Sylvan House, Lower Lachumiere : Shillong 793001

No. FWC/D/ 179/ 3144

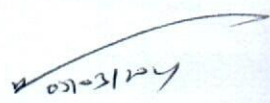
Dated Shillong, the 5th March, 2021

Request for Proposals to Undertake Socio-Economic Survey

The Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Meghalaya invites proposals to undertake Socio Economic Study and to prepare a Roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya.

2. A detailed notice containing, among others, background, scope of the study, study area, methodology to be adopted for the study, period for completion of the study, eligibility to undertake the study, manner and format of submission and evaluation of the proposals, manner and terms of payments and the manner to resolve the disputes *etc.* can be downloaded from the website of the Forests and Environment Department, Government of Meghalaya (<http://megforest.gov.in>).

3. Organisations having a multi-disciplinary team of experts in Biological Science, Social Science, Environmental Science, Conservation Science and having a past experience to undertake atleast one Socio Economic Study in fringe areas of a Protected Area may submit the proposal in a sealed cover containing separately sealed Technical Bid and Price Bid in the formats given in the afore-mentioned detailed notice on or before 03.00 PM on 30th March, 2021. The sealed covers containing the proposals and the Technical Bids will be opened at 3.30 PM on 30th March, 2021 in the presence of the representatives of the applicant Organisations.


(H.C. Chaudhary, IFS)

Addl. Principal Chief Conservator of Forests, Wildlife &
Chief Wildlife Warden, Meghalaya: Shillong
(Tel- Fax.: 0364-2227271, Email: wildlifemegh@yahoo.com)

Memo No. FWC/D/ 179/ 3145 - 60

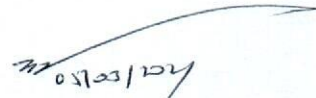
Dated Shillong, the 5th March, 2021

Copy to:

1. The Addl. Chief Secretary to the Government of Meghalaya, Forests and Environment Department for information.
2. The Principal Chief Conservator of Forests and Head of Forest Force (HoFF), Meghalaya for information.
3. The Director of Information and Public Relations, Meghalaya, Shillong along with 6 (six) spare copies of this notice with a request to arrange for publication of this notice in 1

(one) issue only of two prominent local newspapers in Meghalaya. The Bills for publication may be sent to the undersigned for payment.

4. The Director of Printing and Stationery, Meghalaya, along with three spare copies of the notice with a request to arrange for publication of the same in the Meghalaya, Gazette.
5. The Deputy Director General, National Informatics Centre, Meghalaya along with (three) spare copies of this notice and 3 (three) spare copies of the detailed notice with a request to arrange for uploading a copy thereof on website of the Forests and Environment Department, Government of Meghalaya (megforest.gov.in) under the caption "**Request for Proposals to Undertake Socio-Economic Survey to Be submitted on or before 3.00 PM on 30.03.2021**".
6. The Deputy Conservator of Forests (M & E), O/o Principal Chief Conservator of Forests & HoFF, Meghalaya along with spare copies of this notice and the detailed notice with a request to arrange for uploading a copy thereof on website of the Forests and Environment Department, Government of Meghalaya (megforest.gov.in) under the caption "**Request for Proposals to Undertake Socio-Economic Survey to Be submitted on or before 3.00 PM on 30.03.2021**".
7. The Director, State Institute of Rural Development (SIRD), Nongsder, Ri Bhoi District, Meghalaya, PIN - 793103 (Email: megsird@gmail.com) along with spare copies of the notice and the detailed notice with a request to display the same on Notice Boards in the State Institute of Rural Development, Meghalaya.
8. The Director, Wildlife Institute of India, Post Box #18, Chandrabani, Dehradun 248001 Uttarakhand (Email- wii@wii.gov.in) along with spare copies of this notice and the detailed notice with a request to display the same on Notice Boards in the Wildlife Institute of India.
9. The Registrar, North Eastern Hill University, Shillong along with spare copies of this notice and the detailed notice with a request to display the same on Notice Boards in the North Eastern Hill University.
10. The Conservator of Forests (T & WL), Garo Hills, along with a copy of this notice and the detailed notice with a request to display the same on Notice Boards in his office.
11. The Director, Balpakram National Parks/ All Divisional Forest Officers/ Deputy Conservator of Forests, Wildlife in Meghalaya along with a copy of this notice and the detailed notice with a request to display the same on Notice Boards in their offices.
12. Guard file.


05/03/2021

**Addl. Principal Chief Conservator of Forests, Wildlife &
Chief Wildlife Warden, Meghalaya**

Government of Meghalaya
Forests and Environment Department
Office of the Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife
Warden, Sylvan House, Lower Lachumiere : Shillong 793001

No. FWC/D/ 179/ 3146

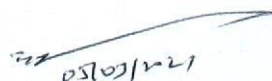
Dated Shillong, the ¹⁵5 March, 2021

Request for Proposals to Undertake Socio-Economic Survey

The Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Meghalaya invites proposals to undertake Socio Economic Study and to prepare a Roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya.

2. A detailed notice containing, among others, background, scope of the study, study area, methodology to be adopted for the study, period for completion of the study, eligibility to undertake the study, manner and format of submission and evaluation of the proposals, manner and terms of payments and the manner to resolve the disputes *etc.* can be downloaded from the website of the Forests and Environment Department, Government of Meghalaya (<http://megforest.gov.in>).

3. Organisations having a multi-disciplinary team of experts in Biological Science, Social Science, Environmental Science, Conservation Science and having a past experience to undertake atleast one Socio Economic Study in fringe areas of a Protected Area may submit the proposal in a sealed cover containing separately sealed Technical Bid and Price Bid in the formats given in the afore-mentioned detailed notice on or before 03.00 PM on 30th March, 2021. The sealed covers containing the proposals and the Technical Bids will be opened at 3.30 PM on 30th March, 2021 in the presence of the representatives of the applicant Organisations.



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Addl. Principal Chief Conservator of Forests, Wildlife &
Chief Wildlife Warden, Meghalaya: Shillong
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Government of Meghalaya
Forests and Environment Department
Office of the Addl. Principal Chief Conservator of Forests, Wildlife & Chief
Wildlife Warden, Sylvan House, Lower Lachumiere : Shillong 793001

No. FWC/D/ 179/3143

Dated Shillong, the 5th March, 2021

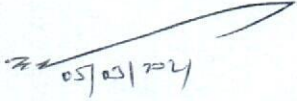
**DETAILED REQUEST FOR PROPOSALS TO UNDERTAKE A SOCIO-ECONOMIC STUDY
AND TO PREPARE A ROADMAP FOR PROMOTION OF ECOLOGICALLY PRUDENT
AND ENVIRONMENTALLY SUSTAINABLE LIVELIHOOD OPTIONS IN THREE
LANDSCAPES IDENTIFIED FOR IN-SITU CONSERVATION OF CLOUDED LEOPARD IN
MEGHALAYA**

1. BACKGROUND

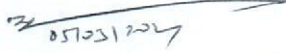
- (a) The Ministry of Environment, Forest and Climate Change, Government of India has sanctioned a project for recovery of Clouded leopard in Meghalaya. The project involves, among others, in-situ conservation of the Clouded leopard in three landscapes (*viz.* Narpuh landscape, Nongkhyllem landscape and BNP landscape). Each of these in-situ conservation sites has been divided into two parts (*viz.* core and buffer). The core consisting of National Parks, Wildlife Sanctuaries, Reserved Forests and the areas already acquired for expansion of the existing Protected Areas having a total area of about 468.41 km² is proposed to be fully secured by intensive patrolling. The Clouded leopard, its prey animals and their habitats in the buffer consisting of about 500 km² private and community owned areas are proposed to be protected and conserved with the active involvement and cooperation of the local tribal residents by promotion of ecologically prudent and environmentally sustainable livelihood options. These landscapes are home to about 100 villages. Actual number of villages in these landscapes may however vary and will be known only during the Study. A geo-referenced map showing location of the core and buffer in each of these three landscapes is enclosed as **Annexure-I**.
- (b) To identify the nature of ecologically prudent and environmentally sustainable livelihood options and the beneficiaries for each such options in an informed, an objective and a transparent manner, it is proposed to undertake Socio-economic Study in each of these three landscapes.

2. SCOPE OF THE STUDY

- (a) The study shall involve the following activities, namely:-


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&
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Meghalaya, Shillong

- (i) Demographic survey covering total human population, population of scheduled tribes, scheduled caste, trend in population, number of households, sex ratio, literacy rate *etc.*
- (ii) Preparation of spatial distribution maps of human population and habitations.
- (iii) Documentation of land holding pattern.
- (iv) Inventorisation of community assets.
- (v) Assessment of the dependence of local residents on forests, wildlife and other natural resources.
- (vi) Documentation of the present livelihood/ employment pattern.
- (vii) Categorisation of the existing livelihoods into – green (ecologically prudent and environmentally sustainable), yellow (ecologically and environmental neutral) and red (ecologically imprudent and environmentally non-sustainable) categories.
- (viii) Documentation of other green livelihood options which are presently not prevalent in these landscapes but the same with minimum training and exposure may easily be adopted/promoted in these landscapes.
- (ix) Prioritisation of green livelihood options for promotion.
- (x) Suggestion of appropriate policy, statutory and administrative reforms for promotion of the prioritised green livelihood options and to discourage identified red livelihood options.
- (xi) Development/documentation of implementation models along with model cost estimates for each prioritised green livelihood option.
- (xii) Assessments of skill sets required for adoption of each prioritised livelihood options.
- (xiii) Assessment of the skill gaps for promotion of the prioritised green livelihood options.
- (xiv) Development of a detailed programme to bridge skill gaps.
- (xv) Compilation of existing programmes and schemes of the State and Central Governments/Agencies having provisions for promotion of the prioritised green livelihood options.


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- (xvi) Preparation of a detailed roadmap for promotion of the prioritised green livelihood options along with year-wise estimated fund requirement for its implementation during next ten years.
- (xvii) Assessment of funds which may be made available for promotion of the prioritised green livelihood options by convergence with the existing programmes and schemes of the Central and the State Governments/Agencies.
- (xviii) Development of the parameters for selection of beneficiaries for providing financial assistance for promotion of the prioritised green livelihood in an objective and a transparent manner.
- (xix) Preparation of a panel of beneficiaries for providing financial assistance for promotion of the identified livelihood options on a Pilot basis.

3. STUDY AREA

- (a) The study shall cover each village/ human habitation located in each of the three landscapes (*viz.* Narpuh landscape, Nongkhyllem landscape and BNP landscape) identified for in-situ conservation of Clouded leopard in Meghalaya as per a geo-referenced map enclosed as **Annexure-I**. Approximate total number of villages in all the afore-mentioned three landscapes is about 100 (one hundred). Actual number of villages in these landscapes may however vary and will be known only during the Study.

4. METHODOLOGY TO BE ADOPTED FOR THE STUDY

- (a) The study shall involve the following methodologies namely:-
 - (i) Collection/compilation of available secondary data
 - (ii) Literature survey
 - (iii) Field Survey
 - (iv) Stakeholder consultation- Questionnaires and meetings
 - (v) Expert consultations – Questionnaires and Workshops

5. PERIOD FOR COMPLETION OF THE STUDY

- (a) The final report of the Study shall be submitted within a period of twelve (12) months from the date of issue of the final order to commence the Study.



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6. ELIGIBILITY TO UNDERTAKE THE STUDY

- (a) Organisations having on their roll, either on a regular or on a contract basis, a multi-disciplinary team of experts consisting of atleast one expert each in Biological Science, Social Science, Environmental Science & Conservation Science, each having a minimum qualification as given below, and having the past experience to undertake atleast one Socio Economic Study in fringe areas of a Protected Area are eligible to undertake the Study:

Sl. No.	Fields	Essential Qualification
1.	Biological Science	Master's Degree in field of Zoology/ Botany/ Forestry from a recognized University with minimum two years of research/field experience
2.	Social Science	Master's Degree in field of Sociology/Social Science from a recognized University with minimum two years of research/field experience
3.	Environmental Science	Master's Degree in field of Environmental Engineering/ Environmental Science from a recognized University with minimum two years of research/field experience
4.	Conservation Science	Master's Degree in field of Wildlife Science/ Ecology/ Landscape Ecology from a recognized University or a Post-Graduate Diploma Course in Advanced Wildlife Management from the Wildlife Institute of India, Dehradun with minimum two years of research/field experience

7. SUBMISSION OF THE PROPOSAL

- (a) Each proposal shall consist of separate 'Technical Proposal' and 'Price Proposal'.
- (b) The 'Technical Proposal' shall be submitted in a format enclosed as **Annexure-II**. Similarly, the 'Price Proposal' shall be submitted in a format enclosed as **Annexure-IV**.
- (c) Both the Technical Proposal and the Price Proposal shall be filled in by making neatly typed or hand written appropriate entries by the Head of the applicant Organisation himself or by a person duly authorised to submit and sign the proposal on behalf of the Head of the applicant Organisation (hereinafter referred to as the 'authorised signatory').

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&
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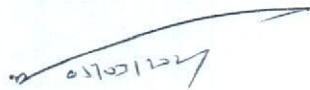
- (d) All entries in the proposal shall be made in the English language only.
- (e) Overwriting in the proposal is strictly forbidden. Cutting and corrections in the proposal, if any, should be attested by the Head of the applicant Organisation or authorised signatory by affixing full signature along with date. Proposals containing non-attested over-written/doubtful entries are liable to be rejected.
- (f) In the Price Proposal the applicant Organisation shall quote the lowest possible amount payable to the applicant Organisation for undertaking the Study. The rate quoted by the applicant Organisation shall be inclusive of all taxes, levies, cess, institutional charges *etc.*
- (g) The amount payable to the applicant Organisation for the Study shall be quoted both in letters and words. In case of any doubt or discrepancy, the amount quoted in words shall be treated as the final.
- (h) The amount quoted by the applicant Organisation shall be valid for acceptance for a minimum period of ninety (90) days from the date of the opening of the proposal.
- (i) Conditional proposals are liable to be rejected summarily.
- (j) All pages of the proposal and the annexure thereto shall be signed by the Head of the applicant Organisation or the authorised signatory.
- (k) In the event of space on any page being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consequently and be signed by the Head of the applicant Organisation or the authorised signatory. In such cases reference to the additional pages may be added in the covering letter.
- (l) A complete Technical Proposal shall contain the following:
- (i) A covering letter on the authorized letter head of the applicant Organisation clearly indicating complete address together with telephone, Whatsapp, fax numbers and E-mail addresses.
- (ii) In case the proposal is submitted by a person other than the Head of the applicant Organisation, a copy of a rule or a regulation or a bye law or a

Handwritten signature: *L. M. Chelma*

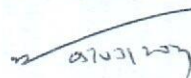
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resolution or letter authorising such person to submit the proposal on behalf of the applicant Organisation.

- (iii) Duly filled in Technical Proposal in the format given in **Annexure-II**.
 - (iv) A brief write up containing the approach, the methodology and the time line to be followed by the applicant Organisation for the study keeping in view the scope of the study, the methodology to be adopted for the study and the period for completion of the study given respectively in para 2, para 4 and para 5 of this notice.
 - (v) A copy of Bio-data of the each expert in Biological Science, Social Science, Environmental Science and Conservation Science on the roll of the applicant Organisation in a format given in **Annexure-III**.
 - (vi) A copy of documentary evidence in support of undertaking Socio-Economic Study(ies) in fringe areas of Protected Areas by the applicant Organisation.
 - (vii) A copy of report of the best Socio-Economic Study in fringe areas of a Protected Area undertaken by the applicant Organisation.
- Note:** In case the applicant Organisation has undertaken more than one Socio-Economic Studies in fringe areas of Protected Areas, report of study which, as per the applicant Organisation is the best among all such studies, shall only be enclosed with the proposal.
- (viii) A copy of the latest Annual Report of the applicant Organisation.
 - (m) All documents mentioned in the clause (l) above, shall be fully secured and put into a sufficiently large envelope which should be sealed and super -scribed "**Technical Proposal for Undertaking Socio- Economic Study in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya due to be Opened on 30.03.2021**"
 - (n) Similarly, the Price Proposal shall be submitted in a format enclosed as **Annexure-IV**. In the Price Proposal the applicant Organisation shall quote the lowest possible amount payable to the applicant Organisation for undertaking the Study. The amount quoted by the applicant Organisation shall be inclusive of all taxes, levies, cess, institutional charges etc.


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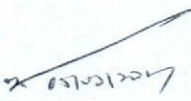
- (o) The Price Proposal shall be put into a separate envelope which should be sealed and super-scribed "**Price Proposal for Undertaking Socio- Economic Study in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya due to be Opened on 30.03.2021**".
- (p) Both the sealed envelopes containing Technical Proposal or Price Proposal shall be put into a sufficiently large envelope which should be sealed and super-scribed "**Technical & Price Proposals for Undertaking Socio- Economic Study in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya due to be Opened on 30.03.2021**".
- (q) The envelope containing the Technical Proposal and Price Proposal shall be addressed to the Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793001 Meghalaya.
- (r) Full address of the applicant Organisation shall be affixed on left bottom corner of the envelope containing the proposal.
- (s) The envelope containing the completed Technical Proposal and Price Proposal shall reach the office of the Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793001 Meghalaya on or before 03.00 PM on 30th March 2021. If desired, the applicants may put the envelope containing Technical Proposal and Price Proposal directly in a Tender Box kept at the reception counter at the office of the Principal Chief Conservator of Forests, Sylvan House, Lower Lachumiere, Shillong 793001 Meghalaya. All proposal received by the Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Meghalaya (hereinafter referred to as "CWLW") by hand or by post on or before the afore-mentioned due date and time shall be put in the afore-mentioned Tender Box after making an entry in a register kept in office of the CWLW.
- (t) Immediately at the prescribed due date and time for the receipt of the proposals, the Tender Box will be sealed in the presence of the representatives of the applicant Organisations. In no case proposals received after due date and time shall be accepted. The CWLW and any other authority in the State of Meghalaya shall not be responsible for any delay in the submission of a proposal. All proposals received after the due date and time shall be returned to the respective applicant Organisations without opening the same.


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- (u) Due to any unavoidable reason(s), if the office of the CWLW remains closed on the last date prescribed for receipt of the proposal, the proposals will be received during the next working day at the same venue up to the same time.

8. OPENING OF THE PROPOSALS

- (a) The proposals shall be opened by an officer or a committee of officers duly authorised by the CWLW in this regard, in the presence of the representatives of the applicant Organisations who wish to remain present, at the office of the CWLW, Sylvan House, Lower Lachumiere, Shillong-793001 Meghalaya at 3.30 PM on 30th March 2021.
- (b) Due to any unavoidable reason(s) if the office of the CWLW remains closed on the date prescribed for opening of the proposals, the proposals shall be opened on the next working day without any change in the venue and time.
- (c) Following procedure shall be adopted for opening of the proposals:
- (i) Immediately after opening of the tender box, total number of proposals received and the name of applicant Organisations will be announced to all the representatives of the applicant Organisations who are present during the opening of the proposals and the same will also be entered in the tender opening minute register.
- (ii) The sealed envelopes containing separately sealed Technical Proposal and Price Proposal received from various applicant Organisations will be opened one by one in the same order in which they have been entered in the tender opening minute register. The sealed envelopes containing Technical Proposals and Price Proposals shall be segregated and shall be initialled by the officer or group of officers authorised for opening of the proposals and without opening all sealed envelopes containing Price Proposals will be put into a separate envelope which should be sealed and superscribed "**Price Proposals for undertaking Socio- Economic Study in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya received from....(number of applicant Organisations) Organisations on 30.03.2021**"
- (iii) Envelopes containing Technical Proposals will however be opened in the same order in which they have been entered in the tender opening minute register. After opening the sealed cover, each page of the Technical Proposals will be


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initialled by the officer or group of officers authorised for opening of the proposals and details of the same will be entered in the tender opening minute registers.

9. EVALUATION OF THE PROPOSALS

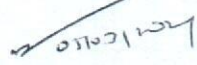
- (a) The Technical Proposals shall be evaluated by a 'Technical Evaluation Committee' consisting of the CWLW and such other officials and experts having adequate knowledge relating to the study, constituted by the CWLW.
- (b) The Technical Proposals received from the Organizations which do not meet any of the eligibility criteria given in para 6 of this notice shall be rejected summarily. The remaining Technical Proposals received from the Organisations which meets all the eligibility criteria given in para 6 of this notice shall be evaluated by the Technical Evaluation Committee on the basis of the number, qualification and experience of experts in Biological Science, Social Science, Environmental Science, Conservation Science on the roll of the applicant Organisations; past experience of the applicant Organisations in undertaking Socio Economic Study in fringe areas of Protected Areas; past experience of the applicant Organisation in undertaking Socio Economic Study in fringe areas of Protected Areas in North Eastern States; quality of report on Socio Economic Study in fringe areas of Protected Areas undertaken by the applicant Organisations and the quality of the brief write up containing the approach, the methodology and the time line to be followed by the applicant Organisation for the proposed study keeping in view the scope of the study, the methodology to be adopted for the study and the period for completion of the study given respectively in para 2, para 4 and para 5 of this notice.
- (c) The scoring criteria to be used by the Technical Evaluation Committee for the evaluation shall be as below:

Sl. No.	Requirements	Score
A.	Number, qualification and experience of Experts available on roll of the applicant Organisation	20
	Biological Science	05
	Social Science	05
	Environmental Science	05
	Conservation Science	05

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B.	Past experience of the applicant Organisation in undertaking Socio Economic Study in fringe areas of Protected Areas	20
	More than 4 studies	20
	4 studies	15
	3 Studies	10
	2 Studies	05
C.	Past experience of the applicant Organisation in undertaking Socio Economic Study in fringe areas of Protected Areas in North Eastern States	15
	More than 3 studies	15
	3 studies	12
	2 Studies	09
	1 Study	06
D.	Quality of report on Socio Economic Study in fringe areas of a Protected Area undertaken by the applicant Organisation	15
	Quality of the content	10
	Quality of the presentation and write-up	05
E.	Quality of the brief write up containing the approach, the methodology and the time line to be followed by the applicant Organisation for the Study	30
	Approach	15
	Methodology	10
	Time-line	05
Total (A + B + C + D + E)		100

- (d) All those Technical Proposals which get a score of less than 60 (sixty) out of the maximum possible score of 100 (one hundred) shall be rejected summarily. The Technical Evaluation Committee shall rank the remaining Technical Proposals which got score of 60 (sixty) or more from the highest to the lowest based on their score.


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- (e) On completion of the evaluation of the Technical Proposals, the CWLW through the Principal Chief Conservator of Forests and Head of Forest Force, Meghalaya shall place the report of the Technical Evaluation Committee along with all the Technical Proposals before the Departmental Purchase Board in the Forests and Environment Department in the Government of Meghalaya (hereinafter called as 'Departmental Purchase Board').
- (f) The Departmental Purchase Board will critically scrutinize and confirm the recommendation of the Technical Evaluation Committee, with or without such modification(s), as it deem fit and proper and finalize a list containing name and rank of the Organisations who are found to be technically eligible to undertake the study.
- (g) On finalization of the list containing name and rank of the Organisations who are found to be technically eligible to undertake the study, the CWLW will intimate to all such technically eligible Organisations the date, time and venue for opening of the Price Proposals. On such day, time and venue, Price Proposals submitted by only technically eligible Organisations who are shortlisted by the Departmental Purchase Board will be opened by an officer or a committee of officers duly authorised by the CWLW in this regard in the presence of representatives of such Organisations, as may desire to remain present. The price proposals submitted by all other Organisations who have not been shortlisted by the Departmental Purchase Board will be returned unopened to the respective Organisations under acknowledgement.
- (h) After opening, the CWLW will analyse the Price Proposals and submit an authenticated comparative statement along with speaking recommendations as to the Organisation in whose favour the order to undertake the Study may be placed, to the Departmental Purchase Board through the Principal Chief Conservator of Forests & Head of Forest Force, Meghalaya for consideration and decision of the Departmental Purchase Board.
- (i) On receipt of an authenticated comparative statement along with speaking recommendations of the CWLW, the Departmental Purchase Board will take a decision to place the order in favour of the Organization who has quoted the lowest amount. In case equal lowest rate has been quoted by more than one Organisations, the Departmental Purchase Board may decide to place order in favour of an Organisation who, from among all such Organisations who have quoted equal lowest amount, has been awarded the highest rank/score by the Technical Evaluation Committee. In the exceptional circumstances, where the lowest amount quoted by the

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Chief Wildlife Warden
Jorhat, Assam

applicant Organisations is substantially higher than the prevailing market rate, the Departmental Purchase Board may invite the Head or the authorised representative of the Organisation who has quoted the lowest amount, for negotiation to reduce the amount quoted by such Organisation or may decide to call proposals afresh. In case the equal the lowest amount has been quoted by more than one Organisations and the Departmental Purchase Board decides for negotiation, the Heads or the authorised representatives of all such Organisations who have quoted equal lowest rate shall be invited for the negotiation. The Departmental Purchase Board will also have the discretion to call proposals afresh if during the negotiation the Organisation(s) who have quoted the lowest amount refuse(s) to reduce the amount to the satisfaction of the Departmental Purchase Board.

- (j) The Departmental Purchase Board reserves the right to accept or reject all or any proposal, wholly or partially, without assigning any reason(s) thereof.
- (k) The CWLW reserves the right to cancel or withdraw the notice inviting proposals at any time without assigning any reason(s) thereof.
- (l) The amounts quoted by an Organisation shall remain valid for acceptance for a minimum period of ninety (90) days from the date of the opening of the proposals. Any unsolicited correspondence by any applicant Organisation after opening of the proposals is liable to render the proposal submitted by such Organisation as invalid.

10. ORDER TO COMMENCE THE STUDY

- (a) On receipt of the approval from the Departmental Purchase Board, the CWLW or any officer authorised by the CWLW in this behalf may place a Preliminary Order in favour of the successful applicant Organisation along with two copies of an Agreement (duly signed by the CWLW) to be entered between the CWLW and the successful Organization to the effect that the CWLW and the successful organisation will comply with the conditions stipulated in this notice read with the proposal submitted by the successful Organisation and request the successful Organization to return a copy of one such Agreement after affixing the signature of the Head of such organisation or of the authorised signatory within a period of 21 days from the date of issue of Preliminary Order. The second copy of the agreement shall be retained by the successful Organization for its record.
- (b) Within five days from the date the receipt of agreement duly signed by the Head of the successful Organisation or the authorised signatory, the CWLW or any officer authorised by the CWLW in this behalf may place a Final Order to Commence the Study in favour of the successful Organisation.

05/03/2017
Additional Principal Chief
Conservator of Forests, Wildlife
&
Chief Wildlife Warden
Meghalaya, Shillong

- (c) The preliminary Order and the Final Order to Commence the Study shall be sent to the successful Organisation through registered post, email and Whatsapp.

11. COMMENCEMENT AND EXERCUTION OF THE STUDY

- (a) Within ten days from the date of issue of the Final Order to Commence the Study, the successful Organisation shall commence the study.
- (b) The successful Organisation shall submit to the CWLW a monthly report giving a brief summary of the experts/persons involved in the Study and the activities undertaken by each such expert/person.

12. EXTENSION OF THE STUDY PERIOD

- (a) In case for valid and cogent reason(s) beyond the control of the successful Organisation, it is not possible to complete the study within the period stipulated in para 5 of this notice, the Head of the successful Organisation or the authorised signatory may by an application in writing, request the CWLW to extend the period to complete the study by such further period as may be given in such application.
- (b) Application submitted by the successful Organisation for extension of the period to complete the study clearly stating therein the reason(s) for extension of the period to complete the study shall reach the CWLW at-least two months before the expiry of the study period. The CWLW, for the reasons to be recorded in writing may refuse or extend the period to complete the study for a maximum period of 30 (thirty) days at a time, with or without levy of penalty for delay in completion of the Study.

13. PENALTY FOR DELAY IN COMPLETION OF THE STUDY

- (a) In case the successful Organisation fails to complete the study and submit 25 copies of the final Report covering all the activities given in paragraph 2 above after incorporating all the suggestions of the CWLW, within the period stipulated in para 5 of this notice, the CWLW reserves the right to deduct the penalty from the amounts payable to the successful organisation at the rate of 0.50 % (zero decimal five zero percent) of the total amount payable to the successful Organisation for each completed week of delay subject to the maximum of 5% (five percent) of the value of the total amount payable to the successful Organisation.

14. MAKING OF THE PAYMENT

- (a) Payment to the successful Organisation may be made as per the schedule given below:

20/01/2024
Additional Principal Chief
Conservator of Forests, Wildlife
&
Chief Wildlife Warden
Machhalaya Shillong

- (i) Advance payment within 10 days of the issue of final order to commence the study: 35 % (thirty five percent)
 - (ii) Three months from the date of issue of the final order to commence the study subject to satisfactory progress of the study: 10% (ten percent)
 - (iii) Six months from the date of issue of the final order to commence the study subject to satisfactory progress of the study: 10% (ten percent)
 - (iv) Nine months from the date of issue of the final order to commence the study subject to satisfactory progress of the study: 10% (ten percent).
 - (v) Ten days from receipt of a draft Study Report covering all the activities given in paragraph 2 above: 10% (ten percent)
 - (vi) On receipt of 25 printed bound copies of the final Study Report after incorporating all the amendments/modifications suggested by the CWLW: The remaining balance amount payable to the successful Organisation.
- (b) Except for the Organisations owned or managed or controlled by the Government of India or a State Government, payment (except the final payment) shall be made to a successful Organisation on receipt of an irrevocable Bank Guarantee for an equal amount. All such Bank Guarantees shall be valid for a period as may be stipulated by the CWLW. The CWLW will have the right to en-cash all or any such Bank Guarantee in whole or a part in case the successful Organisation fails to complete the study or the pace or the quality of study or the report thereof is unsatisfactory.
- (c) Decision of the CWLW on the pace of the study, the quality of study and the quality of the report of the study shall be final and binding on the successful Organisation.
- (d) Decision of the CWLW on whether the successful Organisation is owned or managed or controlled by the Government of India or a State Government will be final and binding on the successful Organisation.
- (e) Payment shall be made through an account payee crossed cheque or a demand draft or NEFT or RTGS. In case the payment is to be made by a demand draft or NEFT or RTGS the amount charged by the Bank for such payment shall be deducted from the amount payable to the successful Organisation. In no case, more than Rs. 5,000/- (rupees five thousand) only shall be paid through cash.
- (f) In case successful Organisation desires to receive the payment through NEFT or RTGS, full details of his bank account duly verified by the Manager of the Bank in which such account is located shall be provided to the CWLW.
- (g) No interest shall be paid to the successful Organisation for delay in making payment.

2021/22
Additional Principal Chief
Conservator of Forests, Wildlife
&
Chief Wildlife Warden
M. Jeyarajalingam

15. DEDUCTIONS

- (a) All such taxes or levies or fees or cess as mandated under a statute or rule made thereunder, for the time being in force in Meghalaya shall be deducted from the amounts payable to the successful Organisation.
- (b) In case of a delay in completion of the Study, penalty for the delay at the rate specified by the CWLW shall also be deducted from the Bill of the successful Organisation.

16. CHANGE IN CONSTITUTION OF THE SUCCESSFUL ORGANISATION

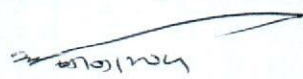
- (a) In the case of any change in the constitution of the successful Organisation the same shall be forthwith notified by the successful Organisation to the CWLW for information and record of the CWLW.

17. DISPUTE RESOLUTION

- (a) All disagreements, disputes and differences that may arise between the CWLW or the State of Meghalaya and the successful Organisation which cannot be resolved through mutual negotiations shall be referred to an Arbitrator appointed in accordance with the provisions of the relevant Indian laws applicable to the Meghalaya. The venue of proceedings for arbitration shall be Shillong in Meghalaya.
- (b) The obligations and liabilities arising out of the study to be undertaken in accordance with this notice shall be construed in accordance with the laws applicable in the State of Meghalaya. The Courts in Shillong in Meghalaya shall have the exclusive jurisdiction to try all or any such dispute.

18. INTERPRETATION

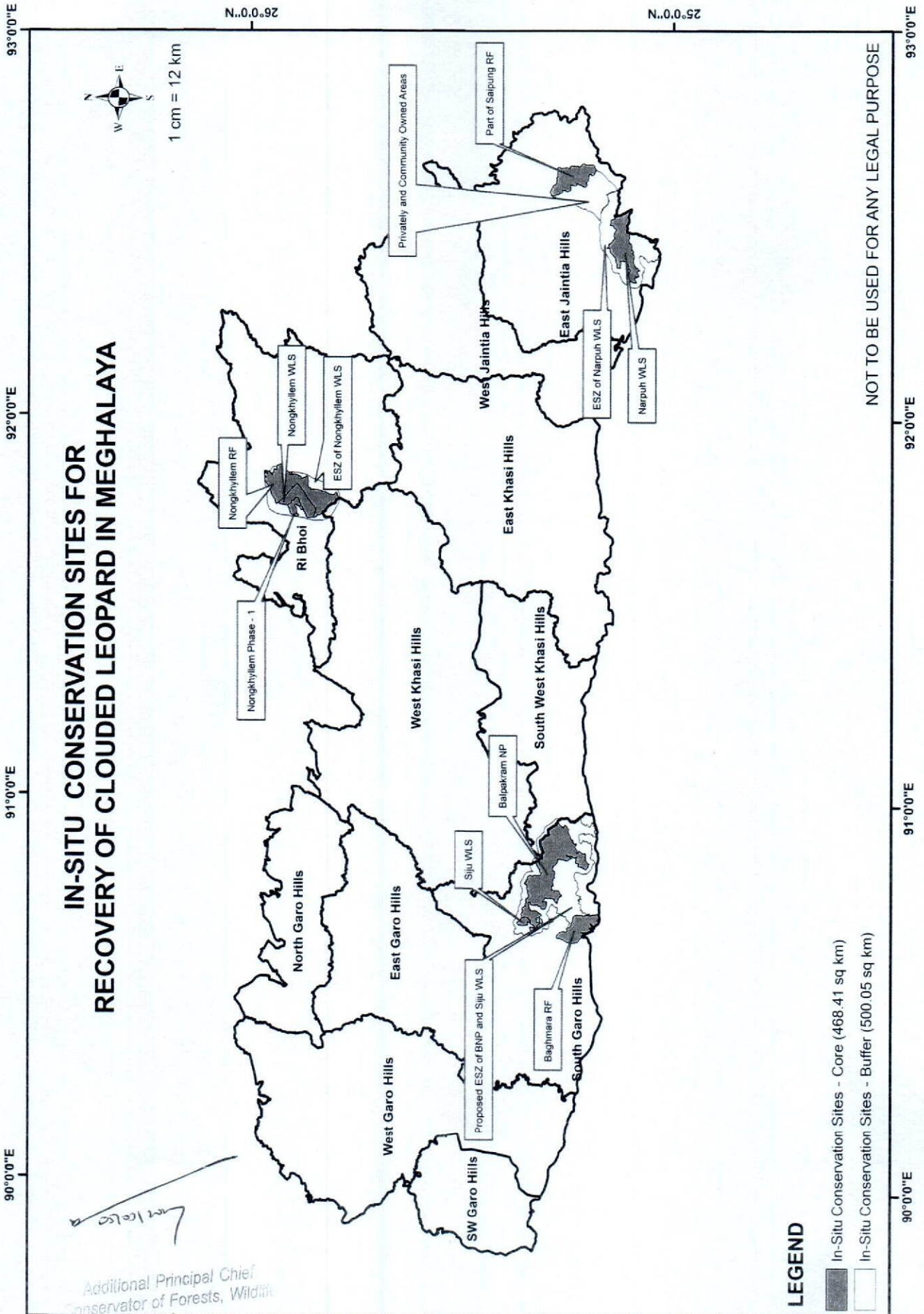
- (a) Except where otherwise specified in this notice and the Order(s) to commence the study, the decision of the CWLW shall be final, conclusive and binding on the successful Organisation upon all questions relating to the meaning of the scope of the study and instructions hereinbefore mentioned and as to any other question, claim right, matter or thing whatsoever in any way arising out of or relating to the quality and content of the study report, instruction, orders of these conditions, or otherwise concerning the undertaking of the study or failure to undertake the same whether arising during the progress of the study, or after the study or abandonment thereof.


(H.C. Chaudhary, IFS)

Addl. Principal Chief Conservator of Forests, Wildlife &
Chief Wildlife Warden, Meghalaya: Shillong
(Tel- Fax.: 0364-2227271, Email: wildlifemegh@yahoo.com)

*Additional Principal Chief
Conservator of Forests, Wildlife
&
Chief Wildlife Warden
Meghalaya, Shillong*

IN-SITU CONSERVATION SITES FOR RECOVERY OF CLOUDED LEOPARD IN MEGHALAYA



*Additional Principal Chief
Conservator of Forests, Wildlife
&
Chief Wildlife Warden
Meghalaya, Shillong*

LEGEND

- In-Situ Conservation Sites - Core (468.41 sq km)
- In-Situ Conservation Sites - Buffer (500.05 sq km)

PROPOSAL TO UNDERTAKE A SOCIO-ECONOMIC STUDY AND TO PREPARE A ROADMAP FOR PROMOTION OF ECOLOGICALLY PRUDENT AND ENVIRONMENTALLY SUSTAINABLE LIVELIHOOD OPTIONS IN THREE LANDSCAPES IDENTIFIED FOR IN-SITU CONSERVATION OF CLOUDED LEOPARD IN MEGHALAYA

TECHNICAL PROPOSAL

(To be filled in by the applicant Organisation)

To,

The Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Meghalaya
O/o Principal Chief Conservator of Forests,
Sylvan House, Lower Lachumiere,
Shillong - 793001, Meghalaya

Sub: Technical Proposal to undertake a Socio Economic Study and to prepare a roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard.

Sir,

I hereby submit our Technical Proposal to undertake a Socio Economic Study and to prepare a roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya, as follows:

1. Name of the Organisation (in block Letter):
2. Postal address of the Organisation:
.....
.....
.....
.....
.....
.....
.....
.....
.....
Phone: Fax: Mobile:
Whatsapp: Email:
3. In case the proposal is submitted by a person other than the Heads of the Organisation, name, designation and address of such authorised signatory:.....
.....
.....
.....

4. Brief description of the constitution, legal status, management structure and focal areas of research/responsibilities of the applicant Organisation:
-
-
-
-
-
-
-

(please attach addition sheet(s), if required)

5. Whether the applicant Organisation is owned or managed or controlled by the Government of India or a State Government (please tick appropriately): Yes/No
6. In case of the applicant Organisation is owned or managed or controlled by the Government of India or a State Government, details thereof:
-
-
-
7. Whether a brief write up containing the approach, the methodology and the time line to be followed by the applicant Organisation for the study keeping in view the scope of the study, the methodology to be adopted for the study and the period for completion of the study given respectively in para 2, para 4 and para 5 of the detailed notice requesting the proposals has been enclosed (please tick mark appropriately): yes/ no.
8. Details of Socio Economic Studies undertaken by the applicant Organisation in fringe areas of protected areas:

Sl. No.	Title of the Study	Name of Protected Area	Period	
			From	To
1.				
2.				

Sl. No.	Title of the Study	Name of Protected Area	Period	
			From	To
3.				
4.				
5.				
6.				
7.				
8.				

(Attach additional sheet(s), if required)

9. Details of experts in Biological Science, Social Science, Environmental Science and Conservation Science available on roll of the applicant Organisation:

A. Biological Science

Sl. No.	Full Name
1.	
2.	

3.	
4.	
5.	
6.	
7.	
8.	

(Attach additional sheet(s), if required)

B. Social Science

Sl. No.	Full Name
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

(Attach additional sheet(s), if required)

C. Environmental Science

Sl. No.	Full Name
1.	
2.	
3.	

4.	
5.	
6.	
7.	
8.	

(Attach additional sheet(s), if required)

D. Conservation Science

Sl. No.	Full Name
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

(Attach additional sheet(s), if required)

10. Whether a copy of Bio-data of the each expert in Biological Science, Social Science, Environmental Science and Conservation Science on the roll of the applicant Organisation in a format given in annexure-III to the detailed notice inviting proposal has been enclosed (please tick mark appropriately): yes/ no

11. Validity of the amount quoted by the applicant Organisation (**Note:** in no case it shall be less than ninety (90) days from the date of opening of the proposal):
.....

Date:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory

DECLARATION FORM

I agree that the application Organisation will not withdraw from this proposal during the time that will be required for its acceptance, nor will I withdraw it afterwards should my proposal be accepted.

Further certified that during last three years the applicant Organisation has not defaulted in undertaking studies assigned in favour of it nor any of the study assigned to the applicant Organisation has been rescinded during the last three years.

Date:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory

Place:

Witness:

Signature:

Name:

Address:

.....

.....

.....

Occupation:

List of Enclosures

- (i) In case the proposal is submitted by a person other than the Head of the applicant Organisation, a copy of a rule or a regulation or a bye law or a resolution or letter authorising such person to submit the proposal on behalf of the applicant Organisation (please tick mark appropriately): enclosed/ not enclosed.
- (ii) A copy of documentary evidence in support of undertaking Socio-Economic Study(ies) in fringe areas of Protected Areas by the applicant Organisation (please tick mark appropriately): enclosed/ not enclosed.
- (iii) A copy of Bio-data of the each expert in Biological Science, Social Science, Environmental Science and Conservation Science on the roll of the applicant Organisation in a format given in **annexure-III** to the detailed notice inviting proposal has been enclosed (please tick mark appropriately): enclosed/ not enclosed
- (iv) A brief write up containing the approach, the methodology and the time line to be followed by the applicant Organisation for the study keeping in view the scope of the study, the methodology to be adopted for the study and the period for completion of the study given respectively in para 2, para 4 and para 5 of the detailed Notice requesting for proposals (please tick mark appropriately): enclosed/ not enclosed.
- (v) A copy of report of the best Socio-Economic Study in fringe areas of a Protected Area undertaken by the applicant Organisation (please tick mark appropriately): enclosed/ not enclosed.
- (vi) A copy of the latest Annual Report of the applicant Organisation (please tick mark appropriately): enclosed/ not enclosed.

Date:

Place:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory

**FORMAT OF BIO-DATA OF THE EXPERTS IN BIOLOGICAL SCIENCE, SOCIAL SCIENCE,
ENVIRONMENTAL SCIENCE AND ENVIRONMENTAL SCIENCE ON ROLL OF THE
APPLICANT ORGANISATION**

1. Personal information:

(b)	Name of the expert	
(c)	Current designation	
(e)	Father's / Mother's/ Spouse's name	
(f)	Date of birth	
(g)	Contact details (Address, E-mail ID, phone number, whatsapp number)	

2. Educational qualifications (from Bachelor's degree onwards):

Degree / Diploma	Name of the Institution/University	Passing year	Grade**/ Division	% of marks	Main subjects

** Please provide grade equivalence to percentage of marks, if any.

(Attach additional sheet(s), if required)

3. Details of experience:

Sl. No.	Name of Institute / Organization / Department	Designation	Period		Nature of duty (roles and responsibilities held by applicant)	Last emoluments drawn (Rs./month)
			From	To		

(Attach additional sheet(s), if required)

4. Details of engagement with the applicant Organisation:

Sl. No.	Designation	Period		Nature of engagement (Regular/ Contractual)
		From	To	
1				
2				

Sl. No.	Designation	Period		Nature of engagement (Regular/ Contractual)
		From	To	
3				
4.				
5.				

(Attach additional sheet(s), if required)

5. Details of Publications

Sl. No.	Category	Number
1.	Peer-reviewed Papers	
2.	Technical / Research Reports	
3.	Books/Manuals	
4.	Others (pl. specify)	

6. Any other relevant information (if any):

.....

Declaration by the Expert

I hereby declare that all the particulars stated hereinabove are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Expert

Declaration by the Head of applicant Organisation or the Authorised Signatory

I hereby declare that all the particulars stated hereinabove are true as per the record available with the applicant Organisation.

Date:

Place:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory

PROPOSAL TO UNDERTAKE A SOCIO-ECONOMIC STUDY AND TO PREPARE A ROADMAP FOR PROMOTION OF ECOLOGICALLY PRUDENT AND ENVIRONMENTALLY SUSTAINABLE LIVELIHOOD OPTIONS IN THREE LANDSCAPES IDENTIFIED FOR IN-SITU CONSERVATION OF CLOUDED LEOPARD IN MEGHALAYA

PRICE PROPOSAL

(To be filled in by the applicant Organisation)

To,

The Addl. Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Meghalaya
O/o Principal Chief Conservator of Forests,
Sylvan House, Lower Lachumiere,
Shillong - 793001, Meghalaya

Sub: Price Proposal to undertake a Socio Economic Study and to prepare a roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard.

Sir,

I hereby submit our Price Proposal to undertake a Socio Economic Study and to prepare a roadmap for promotion of ecologically prudent and environmentally sustainable livelihood options in three landscapes identified for in-situ conservation of Clouded leopard, as follows:

1. Name of the Organisation (in block Letter):
2. Postal address of the Organisation:
.....
.....
.....
.....
.....
Phone: Fax: Mobile:
Whatsapp: Email:
3. In case the proposal is submitted by a person other than the Heads of the Organisation, name, designation and address of such authorised signatory:
.....
.....
.....

4. Amount quoted by the applicant Organisation for undertaking the Socio-Economic Study and to prepare a roadmap for promotion of ecologically prudent and environmentally prudent livelihood options in three landscapes identified for in-situ conservation of Clouded leopard in Meghalaya inclusive of all taxes, levies, cess, institutional charges *etc*:

(a) In letters: Rs.

(b) In words: Rupees
.....

5. Validity of the amount quoted by the applicant Organisation (**Note:** in no case it shall be less than ninety (90) days from the date of opening of the Proposal):
.....

Date:

Place:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory

DECLARATION FORM

I agree that the application Organisation will not withdraw from this proposal during the time that will be required for its acceptance, nor will I withdraw it afterwards should my proposal be accepted.

Further certified that during last three years the applicant Organisation has not defaulted in undertaking Study assigned in favour of it nor any of the study assigned to the applicant Organisation has been rescinded during the last three years.

Date:

Place:

Signature and Seal of the Head or the applicant
Organisation or the Authorised Signatory